



Training Feedback Form

conducted for

John Neil Arcei

Employee's Full Name (optional)

Kenz Yap

Date and Time of Evaluation

31 Aug 2018 08:25 AM

Session attended:

Soft Skills Training

Completed on

31 Aug 2018 08:30 AM

Score

13/15.0 - 86.67%

Failed Responses

This section lists responses that were set as "failed responses" in the template used for this audit

Question	Response	Details
The content was relevant to my role's needs.	No	The materials given doesn't fit in my current role.
The training area had adequate lighting.	No	There's a flickering light at the corner of the room.

Audit - 13/15 86.67%

Question	Response	Details
<p>Thank you for participating in our learning session(s). We hope that you found the lessons helpful as we try to set you up for success in your role with us. We would like to ask for your feedback on our learning session(s) so that we can continue to improve and provide you the best training possible.</p>		
Program Objectives		Score (2/2) 100.00%
The program objectives were clearly defined.	Yes	
The program objectives were covered by the facilitator.	Yes	
Course Content and Relevance		Score (3/4) 75.00%
The material was the right level of complexity for my background.	Yes	
The course materials were well organized.	Yes	
The course materials help support the course objectives.	Yes	
The content was relevant to my role's needs.	No	The materials given doesn't fit in my current role.
Facilitator Knowledge and Effectiveness		Score (5/5) 100.00%
The facilitator demonstrated a good understanding and effectively delivered the program material.	Yes	
The facilitator shared his/her experiences with the participants to be able to relate to the content being discussed.	Yes	Our facilitator relates the topic to the current situation to further elaborate the given example.
The facilitator did a good job of generating participant interaction while keeping it a safe learning environment.	Yes	
The pace of the program was good.	Yes	
The duration of the learning session was appropriate for the content objectives and complexity.	Yes	
The breaks were spaced at the right times during the session(s).	N/A	

Question	Response	Details	
Program Evaluation		Score (1/1) 100.00%	
The assessment was a fair representation of the program content.	Yes		
The role-plays or simulations were a fair representation of the program content.	N/A		
Facility		Score (2/3) 66.67%	
The training area had adequate lighting.	No	There's a flickering light at the corner of the room.	
The temperature was comfortable and conducive to have a learning session.	Yes		
The participants had access to a computer and/or tools to simulate and have kinesthetic practice.	Yes		
Final Thoughts			
What did you like the most about the learning session(s)?	I like how the facilitator encouraged us to participate even though I'm an introverted person.		
What do you think needs to be changed or improved?	The light was annoying. It needs to be changed.		
Please share your final thoughts on the learning session(s) and/or facilitator	1. I hope another training more fitted to my role. 2. I would like to commend the facilitator for keeping us engaged		
Completion			
Full Name and Signature of Employee (optional)	Kenz Yap	31 Aug 2018 08:29 AM	