



## Vendor Risk Assessment Template

Uniber and Company Inc. / 25 May 2023 / Harris Clintian

**Complete**

<b>Score</b>	<b>81.48%</b>	<b>Flagged items</b>	<b>3</b>	<b>Actions</b>	<b>0</b>
<b>Site</b>	Uniber and Company Inc.				
<b>Conducted on</b>	25.05.2023 17:30 PST				
<b>Officer in Charge</b>	Harris Clintian				
<b>Location</b>	Colorado, USA (39.5500507, -105.7820674)				

**Flagged items**

3 flagged

Evaluation / Vendor Assessment / Vendor / Vendor 1 / Company Information

**Organizational Structure**

Poor

Reporting Manager is not stated clearly. Organizational chart is not available.

Evaluation / Vendor Assessment / Vendor / Vendor 1 / Vendor Software Demonstration

**Ease of Use**

Poor

Software is not user-friendly.

Evaluation / Vendor Assessment / Vendor / Vendor 1 / Completion

**Overall Risk Assessment**

High

<b>Evaluation</b>	3 flagged, 81.48%
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## Vendor Assessment

3 flagged, 81.48%

Click add to include a candidate vendor

### Vendor

3 flagged, 81.48%

#### Vendor 1

3 flagged, 76.54%

#### Vendor Name

Pay Shop

#### Contact Person

John Carl Sean

#### Adherence to organizational standards

75%

#### Timeliness

Fair

#### Completeness

Good

#### Overall Quality & Level of Professionalism

Good

#### Overall Response

Fair

#### Company Information

1 flagged, 58.33%

#### Financial Viability

Good

#### Organizational Structure

Poor

Reporting Manager is not stated clearly. Organizational chart is not available.

#### Experience with Similar Companies

Fair

#### Service Department

Good

#### References

Fair

#### Partnerships

Fair

#### Project Understanding

100%

#### Overall Comprehension of Project Objectives

Good

#### Understanding of the Business Requirements


Good

#### Understanding of the Business Vision

Good

#### Requirements

50%

<b>Completeness of Vendor Response</b>	Fair
<b>Vendor Ability to Meet Requirements</b>	Fair
Vendor doesn't specify the details on how they can achieve the set products.	
<b>Product Viability &amp; History</b>	75%
<b>Technology Is Sustainable</b>	Good
<b>Product Roadmap</b>	Good
<b>Product Development Life-Cycle</b>	Fair
<b>New Release Process</b>	Fair
<b>Terms &amp; Conditions</b>	100%
<b>Detailed Buyer Duties</b>	Good
<b>Terms &amp; Conditions</b>	Good
Detailed and on point.	
	
Photo 1	
<b>Purchase Agreement Details</b>	Good
<b>Vendor Software Demonstration</b>	1 flagged, 73.08%
<b>Solution Is Integrated</b>	Good
<b>Aligns with Company Objectives</b>	Good
<b>Third-Party Products Shown</b>	Fair
<b>Ease of Use</b>	Poor
Software is not user-friendly.	
<b>System Performance</b>	Good
<b>Flow &amp; Simplicity</b>	Fair
<b>System Ability To Handle Requirements</b>	Fair

<b>Flexibility, Tailorability, Extensibility</b>	Fair
<b>Ability to Answer Questions</b>	Fair
<b>Application Robustness</b>	Good
<b>Security</b>	Good
<b>Data Privacy</b>	Good
<b>Disaster Recovery Plan</b>	Good
<b>Fee Summary</b>	87.5%
<b>License Fees</b>	Good
<b>Maintenance Fees</b>	Good
<b>Purchase Timeline</b>	Good
<b>Licensing Period</b>	Fair
Monthly renewal	
<b>Other Fees</b>	N/A
<b>Completion</b>	1 flagged, 100%
<b>Overall Risk Assessment</b>	High
<b>Recommendations</b>	Least priority: This software is not user friendly and the licensing should be renewed every month.
<b>Vendor 2</b>	86.42%
<b>Vendor Name</b>	Payz App
<b>Contact Person</b>	James Daffiel
<b>Adherence to organizational standards</b>	87.5%
<b>Timeliness</b>	Good
<b>Completeness</b>	Good
<b>Overall Quality &amp; Level of Professionalism</b>	Fair
<b>Overall Response</b>	Good

<b>Company Information</b>		83.33%
<b>Financial Viability</b>	Good	
<b>Organizational Structure</b>	Fair	
The structure of the organization is good but some roles are unclear.		
<b>Experience with Similar Companies</b>	Good	
Recommended by previous clients		
<b>Service Department</b>	Good	
<b>References</b>	Good	
<b>Partnerships</b>	Fair	
<b>Project Understanding</b>		100%
<b>Overall Comprehension of Project Objectives</b>	Good	
<b>Understanding of the Business Requirements</b>	Good	
<b>Understanding of the Business Vision</b>	Good	
<b>Requirements</b>		75%
<b>Completeness of Vendor Response</b>	Fair	
<b>Vendor Ability to Meet Requirements</b>	Good	
<b>Product Viability &amp; History</b>		87.5%
<b>Technology Is Sustainable</b>	Good	
<b>Product Roadmap</b>	Good	
<b>Product Development Life-Cycle</b>	Good	
<b>New Release Process</b>	Fair	
<b>Terms &amp; Conditions</b>		100%
<b>Detailed Buyer Duties</b>	Good	
<b>Terms &amp; Conditions</b>	Good	
Approved detailed terms and conditions		



Photo 2

<b>Purchase Agreement Details</b>	Good
<b>Vendor Software Demonstration</b>	96.15%
<b>Solution Is Integrated</b>	Good
<b>Aligns with Company Objectives</b>	Good
<b>Third-Party Products Shown</b>	Fair
<b>Ease of Use</b>	Good
<b>System Performance</b>	Good
<b>Flow &amp; Simplicity</b>	Good
<b>System Ability To Handle Requirements</b>	Good
<b>Flexibility, Tailorability, Extensibility</b>	Good
<b>Ability to Answer Questions</b>	Good
<b>Application Robustness</b>	Good
<b>Security</b>	Good
<b>Data Privacy</b>	Good
<b>Disaster Recovery Plan</b>	Good
<b>Fee Summary</b>	62.5%
<b>License Fees</b>	Fair
<b>Maintenance Fees</b>	Fair
<b>Purchase Timeline</b>	Fair
<b>Licensing Period</b>	Good
<b>Other Fees</b>	N/A
<b>Completion</b>	33.33%

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**Overall Risk Assessment**

Low

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**Recommendations**

Their fees are competitive but the quality of software is remarkable.

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**Sign-off**

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**Recommended Vendor**

Payz App

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**Overall Recommendation**

Software ease of use is fantastic, their fees are competitive but it is fine since they can cater all organizational set standards.

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**Name and Signature of Officer in Charge**

Harris Clintian  
25.05.2023 20:45 PST



# Media summary

## SAMPLE ONLY

### TERMS AND CONDITIONS OF SALE

While every effort is made to ensure that the information herein is accurate, we do not warrant the accuracy or completeness of the information. If you have any questions regarding anything you have purchased from us, please call our Customer Services team on 0201 222 2421 or by email at [enquiries@sonnet.com](mailto:enquiries@sonnet.com). If you do not wish to be contacted, please contact us by email at [enquiries@sonnet.com](mailto:enquiries@sonnet.com). Some services of these devices are provided in accordance with your subscription to them.

in these terms.

**Acceptance** - You accept the condition of the equipment you purchase and you warrant that you are using the equipment in accordance with the terms of the Service.

**Equipment** - means equipment including, without limitation, your Mobile Phone, Smart Phone and accessories, including, without limitation, SIM cards and other (MMS/MMS) equipment.

**Minimum Period** - means the minimum period for the provision of the Service under your Mobile Contract.

**Mobile Phone** - means a cellular telephone or other device which incorporates a SIM Card used by you in respect of the Service and any accessories included in the price of your phone provided to you by us.

**Network** - means the mobile telecommunication network used by your Network Operator.

**Network Operator** - means a Network provider (as defined by us in your Mobile Contract) you have selected any Mobile Contract.

**Services** - means services including online services enabling you to make or receive calls and to send and receive text messages to/from the Network; and

**Smart Phone** - means PDA, PDA, KVM, SmartTV and similar devices and any accessories included in the price of your Service provided to you by us.

All orders for Equipment from a third party (not) provided by the Smart Phone Shop to be made in accordance with the Customer Services Limited. (The Smart Phone Shop is hereby a Trust subject to the terms and conditions of the following conditions and/or otherwise agreed by you shall be deemed to be agreed to you).

#### 1. ORDERS AND SPECIFICATIONS

- 1.1 We shall not be deemed to have accepted your order for Equipment unless it has been confirmed in writing by one of our authorised representatives.
- 1.2 You shall be responsible for ensuring the Equipment you purchase is of the correct specification for its intended use and application.
- 1.3 From time to time we may have to make changes to the specifications of the Equipment.
  - 1.3.1 to make it conform with any applicable safety or other statutory requirements or
  - 1.3.2 to apply technical changes to the manufacturer's specification.
- 1.4 We may also have to make other necessary changes to the specifications of the Equipment from time to time, but these will not materially reduce the quality or performance of the Equipment.

#### 2. PRICE OF EQUIPMENT

- 2.1 Subject to clause 2.2, the price of the Equipment shall be the agreed price (which may vary) in the case of an order or, where no price has been agreed (or a quoted price is no longer valid), the price listed in our publication price for comparison of the same for agreed price only. For the avoidance of doubt, the price that we accept your order shall be the price that the Equipment is quoted at.

Photo 1

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Photo 2