



Basic Asset Management Template

27 Apr 2023 / Voislav Hartmann

Complete

Score	60%	Flagged items	0	Actions	1
Date Created	27.04.2023 09:55 PST				
Company Name	PowerPrax, Inc.				
Prepared By	Voislav Hartmann				
Location	Kenora, ON P0V, Canada (49.7670416, -94.4893924)				

Actions

1 action


Asset Management / Asset / Asset 3

Description of the problem

The valves are worn from continuous use. Needs replacement ASAP.

To Do | Assignee SafetyCulture Staff | Priority High | Due 05.05.2023 10:10 PST | Created by SafetyCulture Staff

Replace worn valves from the air compressor ASAP.

Asset Management	1 action, 60%
Asset	1 action, 60%
Asset 1	100%
Asset ID	001
Asset Name	CNC Milling Machine
Asset Type	Manufacturing Equipment
Asset Description	<p>This CNC milling machine is used to produce precision parts for the company's products. It has a high level of accuracy and efficiency, allowing for faster production times.</p>
Asset Photo(s)	 <p>Photo 1</p>
Date of Acquisition	06.01.2020
Asset Value	\$250,000
Site/Location	Manufacturing Plant A
Asset Owner	Manufacturing Department
Asset Custodian	Steffie Beirne
Asset Condition	Very Good Condition
Only normal maintenance required	
Date of Last Maintenance	03.03.2023
Maintenance Schedule	
Maintenance Schedule 1	
Maintenance Activity	Cleaning and lubrication of machine parts
Frequency	Weekly

Person/Department in Charge

Maintenance Department

Maintenance Schedule 2

Maintenance Activity

Maintenance check

Frequency

Quarterly

Person/Department in Charge

Maintenance Department

Maintenance Schedule 3

Maintenance Activity

Repair and replacement of worn components

Frequency

Other

Specify.

As needed

Person/Department in Charge

Maintenance Department

Asset 2

60%

Asset ID

002

Asset Name

Forklift

Asset Type

Material Handling Equipment

Asset Description

This forklift is used to move heavy materials and products around the manufacturing plant. It has a maximum lifting capacity of 5,000 pounds and is powered by propane.

Asset Photo(s)



Photo 2

Date of Acquisition

15.03.2019

Asset Value

\$20,000

Site/Location

Manufacturing Plant B

Asset Owner

Logistics Department

Asset Custodian

Niles Ishida

Asset Condition

Minor Defects Only

The hydraulic hoses are quite dusty and may require cleaning. Other than that, the forklift is working properly.

Minor maintenance required (5%)

Date of Last Maintenance

20.02.2023

Maintenance Schedule

Maintenance Schedule 1

Maintenance Activity

Regular inspections for wear and tear

Frequency

Monthly

Person/Department in Charge

Maintenance Department

Maintenance Schedule 2

Maintenance Activity

Repairs and replacements

Frequency

Other

Specify.

As needed

Person/Department in Charge

Maintenance Department

Asset 3

1 action, 20%

Asset ID

003

Asset Name

Air Compressor

Asset Type

Power Equipment

Asset Description

This air compressor provides compressed air for various tools and equipment used in the manufacturing process. It has a maximum pressure of 150 psi and a capacity of 50 gallons.

Asset Photo(s)



Photo 3

Date of Acquisition	14.03.2022
Asset Value	\$5,000
Site/Location	Manufacturing Plant C
Asset Owner	Facilities Department
Asset Custodian	Gerlind Johnson
Asset Condition	Renewal Required

Significant renewal/upgrade required (20-40%)

Description of the problem

The valves are worn from continuous use. Needs replacement ASAP.

To Do | Assignee SafetyCulture Staff | Priority High | Due 05.05.2023 10:10 PST | Created by S afetyCulture Staff

Replace worn valves from the air compressor ASAP.

Photo/video evidence



Photo 4

Date of Last Maintenance	06.01.2023
Maintenance Schedule	
Maintenance Schedule 1	
Maintenance Activity	Maintenance check
Frequency	Monthly
Person/Department in Charge	Facilities Department
Maintenance Schedule 2	
Maintenance Activity	Oil changes and filter replacements

Frequency	Quarterly
Person/Department in Charge	Facilities Department
Maintenance Schedule 3	
Maintenance Activity	Repair and replacement of worn components
Frequency	Other
Specify.	As needed
Person/Department in Charge	Facilities Department

Completion

Remarks

- The CNC Milling Machine is in pristine condition.
 - The hydraulic hoses are quite dusty and may require cleaning. Other than that, the forklift is working properly.
 - The valves of the air compressor are worn from continuous use. Needs replacement ASAP.
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Name and Signature of Asset Manager

Voislav Hartmann

Voislav Hartmann
27.04.2023 10:17 PST

Media summary



Photo 1



Photo 2



Photo 3



Photo 4