



Supply Chain Management Checklist

Sandy O'Neill

Complete

Score	91.18%	Flagged items	3	Actions	0
Site Conducted					Unanswered
Company Name	CTS Manufacturing				
Conducted on	25.10.2022 10:30 PST				
Prepared by	Sandy O'Neill				
Location	Virginia, USA				

Flagged items

3 flagged

Risk Management and Risk Mitigation / Risk Management

Have your significant suppliers undertaken a similar assessment of their supply chain?

No

Assign a respective manager to ensure this is double-checked and verified with our suppliers.

Risk Management and Risk Mitigation / Risk Management

Have you reviewed contracts with critical suppliers—liability (i.e. supply shortage/delivery), contingency, operational continuity clauses, duty cost, and other taxation liabilities?

No

Annual review of contracts with critical suppliers is scheduled before the end of the last quarter of the calendar year.

Risk Management and Risk Mitigation / Risk Mitigation

Have you reviewed all your suppliers?

No

In relation to the annual review of contracts with critical suppliers before the end of the last quarter of the calendar year, a comprehensive review of all suppliers will also be scheduled.

Risk Management and Risk Mitigation

3 flagged, 78.57%

Risk Management

2 flagged, 75%

Do you understand the implications to your business if one (or more) of your suppliers are unable to deliver product/s to you?

Yes

Do you know where your raw materials/parts/purchased products are coming from?

Yes

Have you mapped your supply chain (key suppliers) to identify the locations and movements of your procured goods/raw materials?

Yes

Do you know how your suppliers (and their suppliers) are being impacted by current global issues?

Yes

Do you know what the logistics route looks like for your supply chain?

Yes

Have your significant suppliers undertaken a similar assessment of their supply chain?

No

Assign a respective manager to ensure this is double-checked and verified with our suppliers.

Have you reviewed contracts with critical suppliers—liability (i.e. supply shortage/delivery), contingency, operational continuity clauses, duty cost, and other taxation liabilities?

No

Annual review of contracts with critical suppliers is scheduled before the end of the last quarter of the calendar year.

Have you considered how global issues can affect existing/future contracts—rebates, consignment stock, and payment terms, among others?

Yes

Risk Mitigation

1 flagged, 83.33%

Have you identified risk mitigation actions?

Yes

Have you identified contingency supply options (i.e. are there alternative suppliers and/or manufacturing facilities that could be called upon) and if so, do you know how quickly and at what cost?

Yes

Have you reviewed all your suppliers?

No

In relation to the annual review of contracts with critical suppliers before the end of the last quarter of the calendar year, a comprehensive review of all suppliers will also be scheduled.

Are alternative transport/logistic routes available?

Yes

Do you have a process to monitor future global crisis hotspots in your supply chain to mitigate future disruptions?

Yes

Have you thought of business continuity/contingency plans if there is a future wave of a global crisis/a limited-warning notice of return to restricted conditions?

Yes

Inventory Management and Supply Chain Management

100%

Inventory Management

100%

Have you contacted customers to establish future demand/requirements?

Yes

Have you identified existing inventory levels, particularly key inventory, components, parts etc.?

Yes

Do you know if you are carrying too much inventory?

Yes

Do you have a process in place to minimize the cost of carrying too much inventory?

Yes

Have you identified components and raw materials that will have the highest impact on revenue/cash?

Yes

Do you effectively manage your inventory to prevent over-stocking/stock-outs?

Yes

Have you identified proactive actions to address potential/anticipated shortages?

Yes

Supply Chain Management

100%

Do you have contracts in place for key suppliers?

Yes

Do you have Key Performance Indicators (KPIs) and Service Level Agreements (SLAs) in place for your key suppliers?

Yes

Even though we have KPIs and SLAs in place, an updated schedule for the regular review must be finalized before the year ends.

Have you looked at opportunities to retender your purchases?

Yes

Have you implemented a structured cost reduction program across purchased goods and services?

Yes

Do you understand the key costs in the business and which can be influenced? (i.e. bundle of communication services, service contracts, consumables, stationery, food, etc.)

Yes

Have you reviewed how much you spend per supplier and rationalized your supply base?

Yes

Have you consolidated purchases to leverage additional cost reductions/supply?

Yes

Is there an opportunity to leverage collaborative buying power?

Yes

Have you looked at opportunities to collaborate with other businesses to reduce your distribution costs?

Yes

Have you looked at how you can forecast more effectively?

Yes

Do you have an adequate IT system and do you use it effectively?

Yes

Have you looked at opportunities where you could work with your customers to take cost out of the product/service?

Yes

Have you identified and evaluated re-shore or near-shore options to enhance your supply chain?

Yes

Completion

Additional Remarks

Ensure that all notes and reminders are assigned to respective task owners and reviewed by their respective managers.

Sign-off

Sandy O'Neill

Sandy O'Neill
25.10.2022 11:30 PST
