### Basic Risk Assessment Template

1 Aug 2022 / Minari Keller

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score</td>
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<tr>
<td>Flagged items</td>
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<td>Actions</td>
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<tr>
<td>Conducted on</td>
<td>01.08.2022 00:00 PST</td>
</tr>
<tr>
<td>Prepared by</td>
<td>Minari Keller</td>
</tr>
<tr>
<td>Location</td>
<td>236 Big Run Rd, Diana, WV 26217, USA</td>
</tr>
</tbody>
</table>
Audit

General

Enter description of procedure, task or worksite being assessed

One of the picker forklifts used inside the warehouse is noticed to have a delayed response in the recent use.

Hazards, Risks and Controls

Click Add Hazard (+) after you have observed and identified a hazard

Hazard

Hazard 1

Identify the task

Picking, packing, and palletizing products.

What are the risks associated with each activity?

Can be dangerous to equipment users, especially when they are working in high-level heights in the warehouse.

Photo of hazard (optional)

Photo of hazard

Risk rating

Medium

Select control measures (include notes)

Engineering Controls

Repair the equipment immediately

Completion

Recommendations

Remove the equipment from the work area until it's repaired and back to operating normally. If it won't be repaired, consider substituting with a new equipment.

Signature
Appendix

Photo 1