





## WoodyWood Inc. / Andy Singh / 18 May 2018

Hand and Power Tools Pre-use Inspection Checklist



Complete


Inspection score	Failed items	Created actions
<b>84.38%</b>	<b>5</b>	<b>0</b>
Client / Site WoodyWood Inc.		
Location Ambada Rd, Ambada, Madhya Pradesh 480334, India		
Conducted on 📅 18th May, 2018 ⌚ 8:34 AM AEST		
Prepared by Andy Singh		

**Audit / Employees**



Employees are wearing proper PPE (safety goggles, face masks, gloves and respiratory protection)	No
<p>– Notes workers are not wearing carving gloves.</p> <p>– Photos</p> <div style="display: flex; justify-content: space-around;"></div> <p>Photo 1                  Photo 2</p>	

**Audit / Hand tools**

Tools have no visible cracks in jaws or handle	No
<p>– Notes Broken tools found</p> <p>– Photos</p> <div style="display: flex; justify-content: space-around;"></div> <p>Photo 3                  Photo 4</p>	

Tools such as chisels and punches do not have mushroomed heads	No
<p>– Notes Mushroom head chisel</p> <p>– Photos</p>  <p>Photo 5</p>	

**Audit / Power Tools**

Tool power-source shows no damage (cord, airline, battery, etc.)	No
<p>– Notes</p> <p>Cord has a slight damage</p> <p>– Photos</p>  <p>Photo 6</p>	
All shields, guards or attachments required by manufacturer are present	No
<p>– Notes</p> <p>No machine guard installed</p> <p>– Photos</p>  <p>Photo 7</p>	

# Audit

5 Failed 84.38%

Description of work Cutting and carving wood to make wood furnitures
Hand tools used Chisel Wrench Axe Screwdrivers Smoothing plane
Power tools used Circular saw Power drill Nailgun



## General inspection

The area is clean and free from hazards	Yes
Manufacturer's instruction for cleaning and maintenance is referenced during cleaning or maintenance	Yes
Spark proof materials are used if you are working with flammable items	Yes
A portable light is used and installed if the work area is dimmed	Yes
Employees and other people nearby are on a safe distance to avoid flying debris	Yes
LOTO devices are installed to broken tools	N/A
Tools were repaired or replaced when needed.	Yes

## Employees

1 Failed


Employees are in good condition and not under into any influence of drugs or alcohol	Yes
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Employees are wearing proper PPE (safety goggles, face masks, gloves and respiratory protection)	No
<p>– Notes workers are not wearing carving gloves.</p> <p>– Photos</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="194 398 422 622">  <p>Photo 1</p> </div> <div data-bbox="427 398 655 622">  <p>Photo 2</p> </div> </div>	
Employees are competent and trained before performing the job.	Yes

**Hand tools**

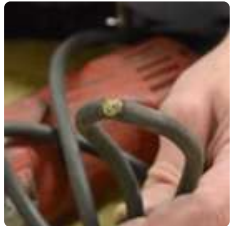
2 Failed


The outside of the tool is free of grease, oil and accumulated foreign matter	Yes
Handles are not cracked, damaged or loose from heads of hammers, axes mauls and other similar tools	Yes
Tools have no visible cracks in jaws or handle	No
<p>– Notes Broken tools found</p> <p>– Photos</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="194 1238 422 1462">  <p>Photo 3</p> </div> <div data-bbox="427 1238 655 1462">  <p>Photo 4</p> </div> </div>	
<p>REFERENCE: Hand tools in good condition [This is an example of how you can use iAuditor to include best practice reference images in your templates to assist with inspections]</p> <div style="border: 1px solid gray; width: 20px; height: 20px; margin-left: 10px;"></div>	
Blades or bits are not damaged, cracked, etc.	Yes
Blades are withdrawn when not in use.	Yes
Blades are sharpened or replace as often as possible	Yes

Tips of screwdrivers, chisels or other similar tools show no excessive wear	Yes
<p>– Notes</p> <p>Worn out chisel</p>	
Gripping surfaces pliers, wrenches or other similar tools are not worn	Yes
The head of chisels are ground down	Yes
Tools such as chisels and punches do not have mushroomed heads	No
<p>– Notes</p> <p>Mushroom head chisel</p> <p>– Photos</p>  <p>Photo 5</p>	
Cutting tools such as chisels and axes are sharp	Yes
Snap-on or corks and styrofoam is used when storing sharp hand tools	Yes



### Power Tools

2 Failed

The outside of the tool is free of grease, oil and accumulated foreign matter	Yes
Tool power-source shows no damage (cord, airline, battery, etc.)	No
<p>– Notes</p> <p>Cord has a slight damage</p> <p>– Photos</p>  <p>Photo 6</p>	
The tool is double insulated and tool housing is not damaged	Yes
Electrical cord third prong (ground) is intact	Yes

All shields, guards or attachments required by manufacturer are present	No
<p>– Notes</p> <p>No machine guard installed</p> <p>– Photos</p>  <p>Photo 7</p>	
Rotating or moving parts of the tool are guarded to prevent physical contact	Yes
The tool is not leaking fluid such as gasoline, oil etc.	Yes
Blades or bits are not damaged, cracked, excessively worn, etc.	Yes
Ground Fault Circuit Interrupter (GFCI) is available to prevent shocks	Yes
Tools are dry	Yes
Electrical cords are not frayed	Yes

**Summary**

<p>How many tools need to be repaired?</p> <p>2</p>
<p>Take photos of the tools for repair (optional)</p>
<p>– Photos</p>   <p>Photo 8      Photo 9</p>
<p>How many tools need to be replaced?</p> <p>2</p>

Take photos of the tools for replacement (optional)

– Photos



Photo 10



Photo 11

Enter recommendations here

1. Keep your tools in good condition
2. Use the correct tools for the job
3. Know how to properly operate tools
4. Wear proper protective equipment
5. Do not utilize tools when distracted or not in focus
6. Do not use tools when you are under the influence of alcohol or illegal drugs.

### Completion

Full Name and Signature of Inspector

Andy Singh

18th May, 2018 9:16 AM AEST





Photo 1



Photo 2



Photo 3



Photo 4



Photo 5

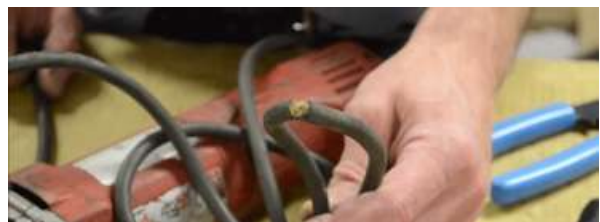


Photo 6



Photo 8



Photo 7



Photo 10



Photo 9



Photo 11