



# Jac and Joe Manufacturing Company / Mid Shift / 07 Oct 2019

Patrol Inspection Checklist

Complete

Inspection score	Failed items	Created actions
<b>91.43%</b>	<b>3</b>	<b>3</b>
Site Jac and Joe Manufacturing Company		
Date and Time of Inspection 📅 7th Oct, 2019 ⌚ 3:00 PM +08		
Shift Mid Shift		
Inspector (Full Name) Jay Carteroe		
Location Unnamed Road, Kampung Gua, Balok, Pahang, Malaysia		


Patrol Inspection / Work Process

Are repetitive motion tasks properly paced and kept to a minimum?	No
<p>– Notes</p> <p>Some employees doesn't follow ergonomic safety procedures</p> <p>– Actions</p> <hr/> <p>To Do <b>Hi Jam,</b> Please conduct refresher on your team about ergon...</p>	

Patrol Inspection / Warehouse and Shipping

Are light fixtures in good condition?	No
<p>– Notes</p> <p>Flickering light at bay 4</p> <p>– Actions</p> <hr/> <p>To Do <b>Hi James,</b> Please change the busted light at bay 4</p>	

Patrol Inspection / Housekeeping

Are aisles and passageways kept clear of obstructions?	No
<p>– Notes</p> <p>Unattended forklift at Bay 7</p> <p>– Photos</p> <div style="border: 1px solid black; padding: 2px; width: 100px; height: 80px; margin-bottom: 5px;">  </div> <p>Photo 1</p> <p>– Actions</p> <hr/> <p>To Do <b>Hi Simon,</b> Please check Bay 7. This forklift was left unat...</p>	

## Actions

3 Actions

created a High priority action

To Do  7th Oct, 2019 8:00 AM +08

**Hi Simon,**

**Please check Bay 7. This forklift was left unat...**

Hi Simon,

Please check Bay 7. This forklift was left unattended.

Are aisles and passageways kept clear of obstructions?

**Patrol Inspection / Housekeeping**

created a High priority action

To Do  7th Oct, 2019 8:00 AM +08

**Hi James, Please change the busted light at bay 4**

Hi James, Please change the busted light at bay 4

Are light fixtures in good condition?

**Patrol Inspection / Warehouse and Shipping**

created a High priority action

To Do  8th Oct, 2019 8:00 AM +08

**Hi Jam,**

**Please conduct refresher on your team about ergon...**

Hi Jam,

Please conduct refresher on your team about ergonomic safety procedures.

Are repetitive motion tasks properly paced and kept to a minimum?

**Patrol Inspection / Work Process**

# Patrol Inspection

3 Failed 3 Actions 91.43%

## Environment

Are resources available to deal with very hot or very cold conditions (drinking water, lined gloves, insulated boots)?	Yes
Is the rain/cold weather gear that is provided comfortable, and light enough so as not to constitute a hazard?	N/A
Are work surfaces and grip surfaces safe when wet?	Yes

## Work Process

1 Failed 1 Action

Are repetitive motion tasks properly paced and kept to a minimum?	No
<p>– Notes</p> <p>Some employees doesn't follow ergonomic safety procedures</p> <p>– Actions</p> <hr/> <p>To Do <b>Hi Jam, Please conduct refresher on your team about ergon...</b></p>	
Are the safety data sheets accessible to all employees?	Yes
Are hazards signalled by signs and tags?	Yes
Have all trucks, forklifts and other equipment been inspected and maintained?	Yes
Are lockout or tagout procedures in place and followed?	Yes
Is ventilation equipment working effectively?	Yes
Is the fume and dust collection hood working effectively?	Yes
Are the safety showers and eye wash stations in good working condition?	Yes

## Warehouse and Shipping


1 Failed 1 Action

Are dock platforms, bumpers, stairs and steps in good condition?	Yes
Are light fixtures in good condition?	No
<p>– Notes</p> <p>Flickering light at bay 4</p> <p>– Actions</p> <hr/> <p>To Do <b>Hi James, Please change the busted light at bay 4</b></p>	
Are all work areas clean and free of debris?	Yes

Are stored materials properly stacked and spaced?	Yes
Are tools kept in their proper place?	Yes
Are there metal containers for oily rags and similar rubbish?	Yes
Are floors free of oil spillage or leakage?	Yes
Is absorbent available for immediate clean-up of spills and leaks?	Yes
Are all hazardous products stored appropriately?	Yes

### Housekeeping

1 Failed 1 Action

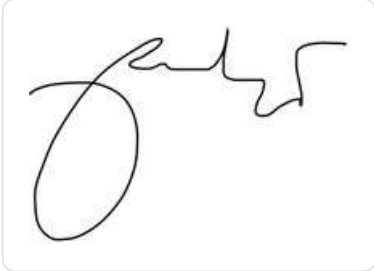
Is the work area clean and orderly?	Yes
Are floors free from protruding nails, splinters, holes and loose boards?	Yes
Are aisles and passageways kept clear of obstructions?	No
<p>– Notes</p> <p>Unattended forklift at Bay 7</p> <p>– Photos</p>  <p>Photo 1</p> <p>– Actions</p> <p>To Do <b>Hi Simon, Please check Bay 7. This forklift was left unat...</b></p>	
Are permanent aisles and passageways clearly marked?	Yes
Are covers or guardrails in place around open pits, tanks and ditches?	Yes

### Materials Handling and Storage

Is stored material stable and secure?	Yes
Are storage areas free from tipping hazards?	Yes
Is charging of electric batteries performed only in designated areas?	Yes
Are dock boards (bridge plates) used when loading or unloading from dock to truck or dock to rail car?	Yes
Are necessary warning devices and signs in use for railway sidings?	Yes

Are specifications posted for maximum loads which are approved for shelving, floors and roofs?	Yes
Are racks and platforms loaded only within the limits of their capacity?	Yes
Are chain hoists, ropes and slings adequate for the loads and marked accordingly?	Yes
Do personnel use proper lifting techniques?	Yes
Are elevators, hoists, conveyors, balers, etc., properly used with appropriate signals and directional warning signs?	Yes

### Completion

<p>Recommendations</p> <ul style="list-style-type: none"> <li>- Team Jam should attend a refresher training about ergonomic safety. I've notice some of the employees are not following it.</li> <li>- Replace busted light at Bay 4 (warehouse)</li> <li>- Do not leave unattended forklift anywhere. Simon should address this to his team.</li> </ul>
<p>Inspector (Full Name and Signature)</p> <div style="display: flex; align-items: center;"> <div style="border: 1px solid gray; border-radius: 10px; padding: 10px; margin-right: 20px;">  </div> <div> <p>Jay Carteroe</p> <p>8th Oct, 2019 7:35 AM +08</p> </div> </div>

Photos

1 Photos



Photo 1