



02 Aug 2019 / Jenny Fer / Eastside Bakery

Halal Internal Audit Checklist (Malaysia)

Complete

Inspection score	Failed items	Created actions
97.92%	1	0
Site Eastside Bakery		
Conducted on 📅 2nd Aug, 2019 ⌚ 7:09 AM +08		
Prepared by Jenny Fer		
Location 70450 Kampung Baharu Pantai, Negeri Sembilan Malaysia (2.785293705290245, 102.0208762996294)		

Bakery Safety Inspection / Processing

Transportation used shall be for halal products only	No
<p>– Notes</p> <p>We need to procure three exclusive containers for our Halal products.</p>	

Raw Materials/ Ingredient/ Processing

Raw material/ ingredient sources are halal and safe	Yes
Raw material/ ingredient which are sourced from animal shall have a valid halal certificate	Yes
Sources of imported animal-based raw materials shall come from approved plants by JAKIM and Department of Veterinary Services (DVS)	Yes
Raw material without halal certification shall be accompanied with complete specification (indicating material composition, flow chart and its raw material sources)	Yes
Raw materials, processing aid and product/ menu shall be listed in detail in the application form	Yes
Non-halal raw material/ ingredient is not allowed to be stored in the premise.	Yes

Processing

1 Failed

Products applied should be produced consistently with updated production record	Yes
preparation, handling, processing, packaging, storage or transfer of products, they shall be in compliance to requirements by the Shariah law and remain clean as well as comply to Good Manufacturing Practices (GMP)/ Good Hygienic Practices (GHP)	Yes
No mixing between raw materials/ products with non-halal materials/ sources or those with uncertain halal status	Yes
Transportation used shall be for halal products only	No
<p>– Notes</p> <p>We need to procure three exclusive containers for our Halal products.</p>	
Use of appliances/ brushes from animal hair is not allowed	Yes

Packaging and Labelling

Packaging and Labelling

The packaging label shall contain information according to the rules, act and related standards such as :	
name of product	Yes
Malaysia Halal Logo with the Malaysia Standard (MS) number and the fie reference number (the last 10 digits	Yes
net content shall be stated in metric measurement (SI unit)	Yes
name and address of the manufacturer, importer and/ or distributor and its trade mark	Yes
list of ingredients	Yes
coding number to show the date and/ or production batch number and expiry date	Yes
country of origin	Yes
Labelling and advertising shall not contravene the principles of Shariah law and shall not highlight indecency which contradicts the Shariah law	Yes
The Malaysia Halal Logo cannot be used on promotional products in conjunction with non-Islamic religious festivals or together with non-Islamic religious emblem	Yes
Name of product does not use the word 'Halal' and names with elements of religion and god	Yes
The packaging material shall not be made from materials which are classified as Najs	Yes

Factory Premises (Food Production)

The factory compound shall be fenced or having a control mechanism to prevent pets or wild animals from entering or remain in the factory area	Yes
Equipment used shall be free from Najs, any hazardous materials and does not result in side effects to the products produced	Yes

The arrangement of equipment and goods in the factory shall be neat, tidy and safe during working operations in producing the product	Yes
Workers are not allowed to live in the factory compound. If it is necessary, living quarters for the workers shall be :	
in separate building	Yes
if it is in the same building, there shall be separate entrance to the processing area	Yes
no direct passage way from the workers' living quarters to the processing area	Yes
there is a mechanism for controlling the movement in and out of workers	Yes
Non-halal food/ beverages are not allowed to be brought into the factory compound	Yes
The factory shall have an effective control system from contamination of animal rearing centers, sewerage plant and premises that process non halal materials	Yes
Liquor and materials sourced from liquor is strictly prohibited to be in the factory compound.	Yes

Worker

Workers shall practice code of ethics and Good Hygienic Practices (GHP) as stated in the Food Hygiene Regulations 2009 and other related regulations	Yes
Workers shall wear proper and suitable attire	Yes

Sanitation System

Environment: The environment shall be clean and its cleaning schedule shall be properly regulated and free from pollution	Yes
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Equipment: Equipment used must be clean and sanitary;	Yes
Equipment, machine appliances and processing aids which have been used or in contact with Najs mughallazah shall be religiously cleansed (sertu)	Yes
Appliances/ brushes from animal hair are not allowed.	Yes
Pest Control: Applicants shall have records of regular pest control system conducted by the company itself or contracted externally	Yes
Cleaning Schedule: The cleaning schedule shall be prepared and properly monitored.	Yes

Halal Record

Applicants shall provide a proper file to keep related documents which can be referred to when inspection is conducted.	Yes
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Workers' Basic Amenities and Welfare

The management shall provide basic amenities and ensure the worker's welfare is taken care of, including:	
Suitable praying area for Muslim workers	Yes
Permission to perform daily Fardhu and Friday prayers	Yes
Changing room	Yes
Pantry	Yes

Training

The management shall ensure that all workers attended halal related training	Yes
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Supervision and Monitoring

The management shall ensure the supervision and monitoring of Halal Assurance System is well recorded with reference to the HAS 2011.

Yes

Tool and Elements of Worship

Tool and elements of worship are not allowed in the processing area, starting from the reception area for raw materials until the finished products, storage area and serving place

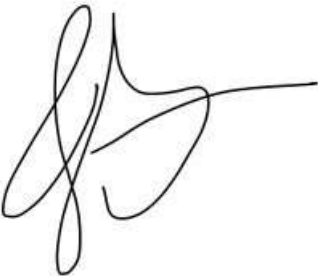
Yes

Completion

Comments/Recommendations

We are all set except for the vehicles exclusive for our intended Halal certified products. Is expecting the three vehicles to be available by the end of this month.

Conducted by: Name and Signature



Jenny Fer

2nd Aug, 2019 7:15 PM +08