more info at: https://safetyculture.com/iauditor/create-online-inspection-checklists

Inspection Checklists

Create digital forms with SafetyCulture iAuditor - a free inspection checklist app.

Manage your inspections with an automated system, using SafetyCulture iAuditor - a fully customizable inspection app.

SafetyCulture iAuditor is used by global teams to conduct over one million inspections each month. Award winning customers have leveraged the power of the SafetyCulture iAuditor software system to further their careers and implement a successful inspection process for their teams. Standardize your safety and quality initiatives with checklists using SafetyCulture iAuditor, available on Android, iOS and Windows.

Failed Responses

A Failed Response is a feature that allows you to mark any question’s response as ‘failed.’ Failed Responses should be added to any question that is critical for your business or poses a high risk. They give you instant visibility into what
issues in your business need to be rectified so you can take proactive steps to respond.

**Organize your checklist with Categories**

Drag and drop in a category and nest your fields underneath a category that suits. For a food safety inspection, you could group all questions relating to the areas of your restaurant like front-of-house, food delivery, kitchen and more.

**Question Fields**

Add Question Fields and customize them to suit your auditing needs. Simply drag and drop this item onto an inspection template to begin creating your auditing checklist.

**Multiple Choice**

Use multiple choice fields to standardize your inspection template. Allow your team of auditors to punch in uniform responses so you can collect and analyze the results in real-time. Save your team time in the field by using multiple choice.
Signature Fields

You will never have to print and sign a paper form again by using the Signature Field. Need a signature to confirm a package or get your team to sign off on an induction? Get them to sign digitally on your mobile device.

Image Capture

By adding the Media Field into your inspection template you can prompt your team to record photos so you never miss a detail. Using your phone as an inspection camera, quickly capture images in real-time. SafetyCulture iAuditor allows you to customize the photo sizes so you can easily email detailed reports to your team.

GPS Location

SafetyCulture iAuditor has a unique GPS location feature that makes it easy to identify exact auditing locations. Drop the pin on your precise location and it will generate longitude and latitude coordinates.
Mandatory Fields

Mark required fields that you don’t want missed by using the Mandatory field option in SafetyCulture iAuditor. Some questions are too important for your quality and safety inspections. Your team won’t be able to complete their audit without answering the Mandatory field.

Drawing Fields

Add images in as a Drawing Field to provide a visual representation to show your team. Display best practices for your employees, like how to operate equipment or to show staff where items need to be placed. Your team can then annotate the images by adding arrows, text, circles and more.

Smart Fields

Supercharge your checklist creation by using advanced fields like Smart Fields in SafetyCulture iAuditor. Smart Fields allow you to create questions with conditional logic. No paper form will ever match this intelligence. Allow your team to only see the most important path during their inspection based on the items they choose. See an example of how it works here.
Slider

The Slider field is a unique SafetyCulture iAuditor feature as it allows you to easily record information. If you are inspecting a kitchen, this field can be used to easily record food temperature. Set your own numerical limits with the customizable Slider field.

Time and Date Stamp

Record accurate date and time by using the SafetyCulture iAuditor Time and Date Stamp. Real-time records provide you with insights at a glance and employee accountability.

Switch

The Switch field works similar to how you turn items on and off in your phone settings. Use the Switch field for an On/Off type question. For example it could be used during a workplace observation audit when your auditor requires an answer to "What is the current state of the fan."
Checkbox Fields

If you want to create a basic tick and flick checklist, this is possible too. Simply drag in a checkbox item and type in your text.

Barcode Scanner

With one click using the Barcode Scanner, you can look up equipment or inventory all while auditing with SafetyCulture iAuditor. Scan barcodes with ease without having to use a third-party inventory scanner.

Dynamic Fields

Another advanced feature of ours is the Dynamic Field. They allow you to adapt your checklists on the spot by adding an unlimited amount of responses. The Dynamic Field function allows you to enter in a set of questions once, and then replicate that question set as many times as required. For example if you are a property manager doing a routine home inspection, you could have one checklist template that services all your properties. See an example of how it works here.
Conducting your inspection for auditors

SafetyCulture iAuditor is designed to allow you inspect faster and more efficiently. Conduct more detailed inspections in less time and spend no time writing reports. Maintain a history of all your audits as they automatically save to your device or in the cloud with your SafetyCulture account. By conducting your inspections on your iOS, Android or Windows device, you will have a complete, searchable record of all your audits to ensure you know who did what, when.

Image capture

A picture is worth a thousand words. Use SafetyCulture iAuditor as your very own inspection camera to capture images on your smartphone or tablet for clarity and evidence. Whether you need photos for inspecting equipment, evidence of hazards, or images to display best practices, you can do so with a simple click of a button.

Annotation

Once you’ve captured your information and images using your inspection camera, mark up your photos using the SafetyCulture iAuditor image annotation feature. Add arrows, circles, change the colors and draw attention to items by adding annotation details and text comments. Instant clarity right from the mobile app to your team.
Instant PDF Reports

SafetyCulture iAuditor generates an instant professional PDF report once your audit is complete. Put an end to paperwork and paper forms. Reduce the risk of manual errors and eliminate double handling of inspection data.